

## MEMBER CLUBHOUSE AGREEMENT

Functions: \_\_\_\_\_ Date: \_\_\_\_\_

Time of usage: \_\_\_\_\_

Damage Deposit: \_\_\_\_\_

Date Paid: \_\_\_\_\_

Member Client Name: \_\_\_\_\_

### THE PRESERVES AT CARDINAL CREEK

Eligibility: Must be a Member of The Preserve at Cardinal Creek. To reserve the clubhouse for a function, Member must be 21 years of age or older. Member is responsible for making reservations, picking up the keys and the return of those keys.

Procedure for Reserving Clubhouse: A \$250.00 deposit must be paid upon making your reservation. The deposit is refundable after a complete inspection of the clubhouse has been made by management and there are no damages and/or additional cleaning required.

Note: A cancellation charge of \$50.00 will be nonrefundable should the Member not give a 48-hour cancellation notice prior to the date the clubhouse is to be used.

You must present one (1) check or money order for the deposit. NO CASH WILL BE ACCEPTED.

Rules: The Member of The Preserve at Cardinal Creek agrees to the following:

- 1) No activity deemed improper, objectionable or disturbing to the Board of Directors of The Preserve at Cardinal Creek Association is to be allowed, nor shall there be any violation of any state or local ordinances or regulations. \_\_\_\_\_ (initial)
- 2) The clubhouse is to be cleaned thoroughly, immediately after the function and finished no later than one hour of the scheduled end of the event. The member is to notify management when the function is over, so that the clubhouse can be checked. \_\_\_\_\_ (initial)
- 3) All trash must be removed by the member renting the clubhouse. \_\_\_\_\_ (initial)
- 4) Rights and responsibilities under this agreement cannot be assigned. The member must be present during the entire function. \_\_\_\_\_ (initial)
- 5) Alcohol is not permitted to be available in the clubhouse. (NO ALCOHOL). \_\_\_\_\_ (initial)
- 6) Nothing may be taped, nailed or attached to the walls, ceiling, doors, etc. \_\_\_\_\_ (initial)

Return of Deposit: The damage deposit will be returned less any charges that are assessed by the management for the cost of cleaning, repairs or damages. In the event the charges exceed the deposit, a bill will then be sent to the member. The total amount is due upon receipt. Should you fail to make payment in the full amount within 10 days, the balance will be assessed to your assessments and further action will be taken.

I, \_\_\_\_\_, Member of The Preserve at Cardinal Creek;  
address: \_\_\_\_\_ have read, understand and fully agree to the  
above-mentioned policy. I will also be responsible for my guests and any damage they may cause which  
will result in violation of this policy. I also understand that I am to be present during the entire function.  
Any violation of this agreement will result in the right of any future rental of the property's clubhouse  
being denied.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Member/Head of Household

Phone: \_\_\_\_\_ (work)  
\_\_\_\_\_ (home)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_